

5<sup>th</sup> September, 2016

Dear Parents,

We welcome everybody back from their Summer Holidays. We extend a special welcome to our new pupils in 1<sup>st</sup> class. We hope that all the children in our care will be happy and that they will grow in knowledge and understanding during the year ahead.

- If any of your child/children's details have changed e.g. address, contact details, illness etc. please contact the school as soon as possible.
- Please remember that schools are now legally bound to notify the National Education Welfare Board if pupils are absent from school in excess of twenty days. Please note we require a written note on each occasion your child is absent explain the reason for absence. Alternatively you may complete the online absence note on our website. You will see this facility on our home page and follow the link.
- School begins at 9.10a.m. and ends at 2.50p.m. The school authority will not be responsible for children on the school grounds outside of these hours. If your child has to be absent from school or leave school for part of the day, please send in a note informing the class teacher of his absence.
- As you know we have an intercom system in the school. All visitors/parents must use the system to gain access to the school. Even if your child is in the prefab this year you must go to the office via the intercom system and your query will be dealt with from there.
- We remind you of our sign in/sign out system. If you have to take your child away during school time please notify your class teacher, and on the day you fill in the book which is located in the front hall. We thank you for your co-operation.
- The annual fee for photocopying is €20 and Book Rental is €30 for 3<sup>rd</sup> to 6<sup>th</sup> Class. 1<sup>st</sup>/2<sup>nd</sup> Class Photocopying €15.00. Book Rental €20. Report Book €6 for 1<sup>st</sup> class only. If you have not sent in this money could you do so as soon as possible, thank you. If you have any financial difficulties please contact the class teacher or principal.
- Jackie Bolster resumes music classes for 2<sup>nd</sup>/ 3<sup>rd</sup>/4<sup>th</sup>/5<sup>th</sup> & 6<sup>th</sup> classes 13<sup>th</sup> September. The Parent's Association have kindly offered to subsidise the cost, thus the cost for the term is €10 per child. To facilitate classroom management we would appreciate if you could pay this amount in one instalment.

- Please find attached the Code of Behaviour and Correct Measures for our school prepared by the B.O.M. and approved of by the staff of the school. The school looks forward to your support in the implementation of the Policy.
- Any pupil who wishes to avail of the Personal Accident Insurance should return the completed forms together with payment as specified on the form as soon as possible or before the end of September. People are free to avail of it if they wish. Details plus application forms attached.
- Enclosed is a letter written by Thomas Nash, Sergeant Kanturk appealing for your help in addressing road safety issues. We look forward to your cooperation in implementing same.
- Enclosed is an Annual Consent Form facilitating your permission for your child's participation in school activities throughout the year. Please take the time to complete and return to class teacher by Friday, September 9<sup>th</sup> 2016.
- In the interest of safety remind your child not to approach or talk to strangers on the way to and from school and have a designated pick up point after school.
- Our Parents' Association will be holding their A.G.M. next Monday 12<sup>th</sup> at 8p.m. in the school. Everybody welcome.
- Enclosed please find a list of the School Holiday Schedule for the year. If during the school year there are any changes to school closure dates we will let you know.
- As you know we have a Healthy Eating Policy in school. We would like to remind you that **we do not allow the children to have nutella or any bars/ food with traces of nuts in them.** We thank you for your co-operation.
- If you need to meet a teacher at any time, please make an appointment by ringing the school before hand.
- We encourage you to log on to the school website and see what is happening in the school. The address is [www.kanturkbns.com](http://www.kanturkbns.com) Don't forget you can follow us on twitter @colmansbns

We hope that everyone will have a pleasant and memorable school year.

Le gach dea ghúí

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Eilish Finnegan,  
Principal.

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